



Building Safety Policy – Homeowner Permits for Tagged Unsafe Structures

Effective Date: January 9, 2026

Approved By: Building Official/Building Safety Manager, Jonathon Snyder

1. Purpose

The purpose of this policy is to protect public health and safety by establishing restrictions on homeowner permits for properties that have been officially tagged, posted, or designated as **Unsafe, Uninhabitable, or Dangerous**. This policy ensures that work on unsafe structures is performed under appropriate professional oversight and in compliance with applicable codes.

2. Policy Statement

Homeowners who purchase or acquire a tagged unsafe structure **are not eligible to obtain a homeowner permit** for repairs, alterations, or reconstruction until the unsafe designation has been lifted. All work required to correct unsafe conditions must be performed under permits issued to properly **licensed contractors**.

3. Definition of Tagged Unsafe Structure

A tagged unsafe structure is any building or dwelling that has been:

- Posted with an unsafe or uninhabitable notice;
- Determined by the Authority Having Jurisdiction (AHJ) to pose a risk to life, health, or property; or
- Subject to an active enforcement case due to structural, fire, electrical, mechanical, plumbing, or environmental hazards.

4. Permit Requirements for Unsafe Structures

- Permits to correct unsafe conditions shall be issued only to licensed contractors authorized to perform the specific scope of work.
- Engineering reports, construction documents, or professional certifications may be required prior to permit issuance.
- Emergency stabilization work may be required before any other construction activities.

5. Removal of Unsafe Tag

- The unsafe designation may be removed only after required repairs are completed, inspected, and approved by the AHJ.
- Once the unsafe tag is officially lifted, the homeowner may apply for permits in accordance with standard homeowner permit policies, if eligible.